

# GARFIELD PARK

## NEIGHBORHOOD MARKET



### 2019 INDOOR VENDOR APPLICATION

#### Garfield Park Community Council

4215 West Washington Blvd. Chicago, Illinois 60624 Phone (773) 948-8989

This form can be completed using Adobe Acrobat, which can be downloaded for free at <https://get.adobe.com/reader>  
Please send this completed application to Angela Taylor: [angela@gpcommunitycouncil.org](mailto:angela@gpcommunitycouncil.org).

#### EVENT INFORMATION

### Spring Markets at The Hatchery

Saturday, April 13 and Saturday, May 11, 2019 from 10am-2pm

The Hatchery is located at 135 N. Kedzie

Cost: \$10.00 for each market

#### VENDOR INFORMATION

Business/Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone (Main): \_\_\_\_\_

Telephone (Mobile): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Please indicate the Markets you will be vending: \_\_\_\_\_

Saturday, April 13

Saturday, May 11

#### PRODUCT(S)/SERVICE TYPE

##### Processors/Value Added Products:

- Pickled or Fermented Items
- Hot Sauce, BBQ Sauce
- Jam, Jelly, Fruit Butter
- Dry Tea Blends, Dried herbs
- Honey or Maple Syrup
- Baked Goods: Bread, Crackers, Savory
- Baked Goods: Cookies, Pastry, Sweets
- Other: \_\_\_\_\_

##### Processors: Non-Food Items:

- Soap, Bath Salts/Scrub, Health/Beauty
- Potted Plants grown by the seller
- Cut Flowers grown by the seller
- Original Artwork designed & created by seller
- Handmade Items designed & created by seller
- Vintage Items (must be 20 years or older)
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

(continued on reverse)

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## PRODUCT/SERVICE LIST

Please list all products/services you will be bringing/selling at the market and the price range:

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## VENDOR STAFF ON-SITE

How many people will be working at your table?

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Type of Business:

- Individual                       Partnership  
 Family                             Limited Liability Corporation (LLC)  
 Corporation                       Other \_\_\_\_\_

**TABLE: PLEASE BRING YOUR OWN:** Exhibitors should provide their own table and will be allotted one space that can accommodate a 2'5" x 6' table. Any equipment, including chairs, table covers, and signage, etc. should be provided by vendor.

- I would like to rent a table at \$5 per market (and chair, if available).

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## EVENT PROMOTION ON SOCIAL MEDIA

We request that you please promote your participation at the markets via your social media channels. Please indicate your social media handles below and we will link to your page and/or posts. Please refer to the market as: **Garfield Park Neighborhood Market.**

Website: \_\_\_\_\_

Facebook: \_\_\_\_\_

Twitter: \_\_\_\_\_

Instagram: \_\_\_\_\_

- Yes, I understand and agree to the Social Media requirements and I will actively promote my organization's appearance at the market and the market in general.*

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### Transparency Oath

In an effort to be honest with my customers and fully transparent to the market management, I (the vendor) promise to sell only those products/services which I produce myself or which my business/organization produces. I also agree to be honest about my production practices with both market management and my customers. I understand that breaking this oath may result in immediate removal from the market.

**REQUIREMENTS:** All vendors must possess the appropriate licenses based on the service(s) provided, goods and/or merchandise for sale, including but not limited to Illinois Business Tax ID Number (IBT#) and a Business Affairs and Consumer Protection (BACP) Account Number.

THE UNDERSIGNED HAS READ THE GUIDELINES AND REQUIREMENTS AND BY SIGNATURE BELOW AGREES TO ADHERE/ABIDE BY THEM. KEEP A COPY OF THIS FOR YOUR FILES.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

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**\*\*EVENT ORGANIZERS WILL NOTIFY YOU OF ACCEPTANCE. SUBMISSION OF APPLICATION DOES NOT GUARANTEE PLACEMENT\*\***

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