

GARFIELD PARK NEIGHBORHOOD MARKET

GARFIELD PARK
COMMUNITY COUNCIL

Join the Garfield Park Community Council (GPCC) for our summer season of the **Garfield Park Neighborhood Market!** GPCC is a 501c3 nonprofit with a mission to cultivate local circular economies.

Due to the COVID-19 health outbreak, our market will look different this year. As a farmers market, our goal is to support our local growers and producers by creating a space for them to distribute their locally grown food to residents on the West Side of Chicago. To ensure we are doing this in the safest way possible, we are temporarily altering our market procedures.

Please read our rules and regulations carefully, as they have changed since last year, and they were established to keep all of us safe. This document covers COVID-19 specific rules and general regulations that apply at our farmers market this summer.



Garfield Park Neighborhood Market

The Hatchery, 135 N Kedzie
Second Saturday of each month

July – October

10AM – 2PM

COVID-19 SAFETY PROTOCOL FOR VENDORS
UPDATED 6/22/2020

1. **Compliance with CDC's Recommendations:** All vendors are responsible for obtaining all necessary County, State, and City health and/or other permits. Vendors must abide by, and all products must comply with federal, state, and local regulations governing health, packaging, labeling, taxes, scales, weights and measures, etc.
2. **Stay Home if You're Sick:** If you are showing any COVID-19 or flu like symptoms, you must stay home. Any penalties will be waived if you are calling out last minute due to the concern of getting others sick.
3. **Wear a Mask:** All vendors are required to wear a mask that covers both nose and mouth at all times. This includes during set-up, the market open hours, and while packing up. Gloves are also recommended. If you see someone at the market not wearing a mask correctly, please notify GPCC staff immediately. If you cannot bring your own mask, GPCC can provide one for you.
4. **Market Flow:** To minimize unnecessary contact, the market will have a one-way flow. Vendors and staff are expected to follow this rule, even if it may be inconvenient at times. GPCC will also provide signage throughout the market and markings on the ground to indicate market flow and enforce social distancing requirements.
5. **Social Distancing:** All vendors, staff, and customers are required to keep a distance of at least 6 feet between themselves and other people at all times. If you do need to go within 6 feet of another person (e.g. when accepting payment from a customer), please make the interaction as brief as possible. Be sure to wash your hands and sanitize surfaces after interactions with customers (ideally after every interaction). To help with social distancing, we will only allow twenty shoppers into the market at once (this number does not include staff, volunteers, and vendors)
6. **Goods Offered for Sale:** No ready to eat or non-food item sales are permitted for the time being. Only fruits, vegetables, eggs, honey, and some value-add products will be permitted. No food preparation is allowed onsite this summer.
7. **Additional Programming:** Unlike our other markets, we will offer very little programming to minimize the amount of time people spend at the market. There will be no sampling, self-service items, cooking demonstrations, community organizations tabling, and/or onsite consumption of food.
8. **Pre Orders:** Whenever possible, encourage customers to pre-order and pay ahead of time. Use our physical marketplace as a way people can pick up orders without you

having to worry about delivery. The more streamlined we can make our market, the safer it is for everyone.

9. **Booth Set Up:** Vendors will be spaced more than 10 feet apart from each other in a single file line. Your product can be prominently displayed at the back or side of your booth. Customers are not allowed to touch products before purchasing. Customers will tell you what they want from at least 6 feet away, you will place all their products in a bag. If a customer wishes to use their own bag, they must bag items themselves.
10. **Processing Payments:** You can accept cash, credit/debit, and Link. To keep a distance of 6 feet during payment transactions, we will provide you with a table to put in front of your booth. This table is to remain empty throughout the market.
 - a. After choosing their products, the customer can leave payment on the table and then take a step back.
 - b. You bring payment back to your booth to process
 - c. After processing, you place the customer's bag and change/credit/debit on the table and then return to your booth
 - d. Once back at your booth, the customer can safely grab the bag.
11. **Booth Cleanliness:** We ask that vendors wash their hands and wipe down surfaces at least once an hour and, if possible, after each customer interaction. GPCC staff will be monitoring to ensure everyone is practicing good hygiene. GPCC will provide access to an indoor restroom with hand washing supplies for market vendors, staff, and volunteers. GPCC will also provide a dispenser with hand sanitizer at our information booth for use by vendors, staff, volunteers, and customers.
12. GPCC will follow CDPH and CDC guidance for testing and tracing protocols with our staff, volunteers, and vendors. This includes the following measures
 - a. Require any employee who has contracted COVID-19 to follow all CDC guidelines before returning to work.
 - b. Follow CDC guidelines for cleaning and disinfecting for any employee identified as COVID-19 positive through testing.
 - c. Require any employee who has had close contact with any person diagnosed with COVID-19 should self-quarantine according to CDC guidelines

Failure to comply with any of the above may result in suspension or expulsion from the market.